



Application for Building Permit

PLEASE PRINT CLEARLY

For Administrative Use Only:
Site Plan Submitted
Critical Areas Review
Sewer Approval
Water Approval
Date:
Permit Number

Property Owner: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Daytime Phone: _____ Cell Phone: _____ Email: _____

The owner and/or licensed contractor is hereby provided with the following notice:

- The Owner may personally perform the proposed construction or contract to have the work performed by a Washington State Registered Contractor.
The owner, if not a registered contractor, may construct improvements on his or her own property provided it is done WITHOUT the intention of selling the improved property.
The State Contractors Registration Act (RCW Chapter 18.27) requires all persons doing any work as a Contractor to obtain a Certificate of Registration from the Washington State department of Labor and Industries.
It is unlawful to do any work as a Contractor without a Certificate of Registration. Violation of these requirements is a misdemeanor.

Contractor: _____ License#: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Daytime Phone: _____ Cell Phone: _____ Email: _____

Pursuant to RCW 19.27.095 (2)(i-ii), the requirements for a fully completed application shall include:

- The name, address, and phone number of the office of the lender administering the interim construction financing, if any;
or
The name and address of the firm that has issued a payment bond, if any, on behalf of the prime contractor for the protection of the owner, if the bond is for an amount not less than fifty percent of the total amount of the construction project.

Lender/Bonding Agency: _____ Contact Name: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

BUILDING SITE ADDRESS: _____ CITY: _____

ASSESSOR'S MAP #: _____

Is this application the result of any code enforcement action? YES [] NO []

Existing Structures on Parcel: HOUSE [] MANUFACTURED HOME [] GARAGE [] SHOP [] BARN []
CARPORT [] OTHER(EXPLAIN) []

Type of work to be performed: NEW CONSTRUCTION [] ALTERATION/ADDITION [] REPAIR []
DEMOLITION [] OTHER(EXPLAIN) []

REVISIONS TO EXISTING PERMIT [] CHANGE OF USE []
ORIGINAL PERMIT #: _____ FROM: _____ TO: _____

Type of heating system: FORCED AIR [] HYDRONIC/RADIANT [] ELECTRIC RESISTANCE []
STAND ALONE APPLIANCE [] Fuel type: NATURAL GAS [] PROPANE [] ELECTRIC []

Location of mechanical unit in structure (i.e. garage, utility room, etc): _____

Proposed Square Footage: _____

Bedrooms: Existing: _____ Proposed: _____ Total: _____ Bathrooms: Existing: _____ Proposed: _____ Total: _____

If the proposed structure is not a residence, will there be..... Habitable living space? YES [] NO [] Plumbing? YES [] NO []
Mechanical? YES [] NO [] Insulation? YES [] NO [] Electrical? YES [] NO []

Will the structure be used..... for commercial purposes? YES [] NO [] by the public? YES [] NO []

I hereby acknowledge that I have read this application and state the above information is correct. I agree to comply with all permit requirements related to this project. I further agree to, and hereby grant the City of Kittitas and Department of Public Works a right to enter onto the premises as described for this permit application, for the purpose of making such inspections and tests as may be required.

NOTE: PROPERTY OWNER IS RESPONSIBLE FOR THE FULL PERMIT REVIEW FEE REGARDLESS OF ISSUANCE

Owner Signature (required): _____ Date: _____

Contractor/Agent Signature: _____ Date: _____